

ANNEX 1

Details of Processing

A. List of Parties

Data exporter(s): [Identity and contact details of the data exporter(s) and, where applicable, of its/their data protection officer and/or representative in the European Union]		
Name:	Any EU Customer who does business with SMA Technologies	
Address:	Varies by Customer	
Contact person's name, position, and contact details:	Varies by Customer	
Activities relevant to the data transferred under these Clauses:	Account management, billing, support, technical support/services	
Role:	Varies by Customer	

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B. Description of Transfer

Categories of data subjects whose personal data is transferred	Customers, prospects, suppliers, end users e.g., employees, contractors
Categories of personal	First and last name, email address, username, physical mailing



Data Protection Addendum

data transferred	address, phone number, job title
Sensitive data transferred (if applicable) and applied restrictions or safeguards	Relying upon SFDC https. Through FTP site also https. When we "see" data when access is through secure VPN, must be protected by customer.
Frequency of the transfer	This depends on the type of transfer. For Support/Services cases, it would be intermittent.
	The Account Management process could possibly be on-going, but most likely repetitive but intermittent.
	For OpCon Cloud customers, a copy of the customer's point in time recovery (PITR) backup is stored in Azure by region for no longer than 30 days.
Nature of the processing	OpCon Cloud customers only: PITR is processed solely for database recovery should the Customer not have proper backups.
Purpose of the transfer and further processing	Data Importer will process personal data as necessary to perform the Support/Services pursuant to the Agreement or as otherwise instructed by the Data Exporter.
Period for which personal data will be retained	For the duration of the Agreement, unless a longer period is required by applicable law.

C. Competent Supervisory Authority

Gordy Drost, Director of Security Email: isms@smatechnologies.com